# SHRI RAM COLLEGE, MUZAFFARNAGAR

Parikrama Marg, Laxman Vihar Colony, Civil Lines South,
Muzaffarnagar, Uttar Pradesh 251001

# Notice

Date: 09/07/2020

This is hereby informed to all the IQAC members and all stake holders of the college that two new members Mr Rishabh Bhardwaj (AP of Chemistry, Basic science department) and Mr Ashutosh Kumar (Additional office superintendent) has been added in IQAC. It was already discussed and decided in the IQAC meeting held on 07/07/2020. Now the updated list of IQAC members for 2020-21 is as below and it is as per the latest guidelines of NAAC. The main functions of IQAC are also attached with this for the convenience of new members.

| S. No. | Name | Designation/Department |
|--------|------|------------------------|
| 1 | Dr. Aditya Gautam (Principal) | Chairman, IQAC |
| 2 | Dr. Vinit Kumar Sharma | Coordinator, IQAC |
| 3 | Dr. Prerna Mittal | Dean Teacher education |
| 4 | Dr. Nishant Rathi | Dean, Computer Application |
| 5 | Dr. Saurabh Mittal | HoD, Commerce |
| 6 | Dr. Saurabh Jain | HoD, Biosciences |
| 7 | Dr. Pankaj Kumar | HoD, Business Administration |
| 8 | Dr. Ravi Gautam | HoD, JMC |
| 9 | Dr. Roupal Malik | HoD, Fine Arts |
| 10 | Dr. Pooja Tomar | HoD, Basic Sciences |
| 11 | Dr. Nayeem Ali | HoD, Agriculture |
| 12 | Mr. Parmod Kumar | Asst. Professor, Physical Education |
| 13 | Mr. Jugmehar Gautam | Asst. Professor, Education |
| 14 | Mr. Rishabh Bhardwaj | Asst. Professor, Basic Science |
| 15 | Dr. Anil Kapil | Prof., Motherhood University, Roorkee (Academician) |
| 16 | Dr. R.P. Singh | Principal, Law College, SRCL (Academician) |
| 17 | Mr. Davendra Chaudhary | Representative of Management |
| 18 | Mr. Ashutosh Kumar | Additional Office Superintendent |
| 19 | Dr. Purushottam | Representative of local society |
| 20 | Mr. Manish Jain | Representative of Industrialist |

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| 21 | Mr. Bineesh Khan | Student Representative |
|----|------------------|------------------------|
| 22 | Ms. Unnati Tyagi | Student Representative |
| 23 | Mr. Pramod Kumar | Student Representative |

Dr. Aditya Gautam
Principal
Chairman IQAC

**CC: IQAC Coordinator**
   **All HoD**
   **Management Committee**

Co-ordinator

Chairman

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## COMPOSITION

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

## FUNCTIONS/ OBJECTIVES

In pursuance of its Action Plan for performance evaluation, assessment & accreditation and quality up-gradation of institutions of higher education, NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system & work towards realisation of the goals of quality enhancement & sustenance. The prime task of the IQAC is to develop a system for conscious, consistent & catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts & measures of the institution towards promoting its holistic academic excellence. Some of the functions expected of the IQAC are:

a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution

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b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process

c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes

d) Dissemination of information on various quality parameters of higher education

e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles

f) Documentation of the various programmes/activities leading to quality improvement

g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices

h) Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality

i) Development of Quality Culture in the institution

j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines /parameters of NAAC and to be submitted to NAAC.

## STRATEGIES

IQAC shall evolve mechanisms and procedures for:

a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.

b) The relevance and quality of academic and research programmes.

c) Equitable access to all and affordability of academic programmes for various sections of society.

d) Optimization and integration of modern methods of teaching and learning.

e) The credibility of evaluation procedures.

f) Ensuring the adequacy, maintenance and functioning of the support structure and services.

g) Research sharing and networking for innovative work with other institutions in India and abroad.

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# BENEFITS

IQAC will facilitate/contribute:

Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement

Ensure internalization of the quality culture

Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices

Provide a sound basis for decision-making to improve institutional functioning

Act as a dynamic system for quality changes in HEIs

Build an organised methodology of documentation and internal communication

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Muzaffarnagar

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